**LETTER OF INTENT\***

I, the undersigned Mr/Ms ……………………………………………………………………..………

authorized to represent the institution………………………………………………………………….

declare that I commit myself as a partner – host organization in:

**the ERASMUS+ Programme (2021-2027)**

**Key Action 1 (KA1) - Learning Mobility of Individuals**

**Student Mobility for Traineeships**

I commit myself to accept ………………………….................................................

(*name and surname of the student*)

from **the WSEI University**, Poland for traineeship, during the period from: ………………*(day/month/year)* to…….………...…....*(day/month/year)* at……………………………….……… (*full legal name of the host enterprise/organisation*), registered in *……………………………….*…………

*(address of the host enterprise/organisation: street, number, postal code, city, country), TAX NR (VAT) No………………...........…….., OID number (obligatory)…………………,* number of employees: ………., website: …………………………….

The goal of the traineeship:

……………………………………………………………………………………………………………

……………………………………………………………………………………………………………

General job description:

……………………………………………………………………………………………………………

……………………………………………………………………………………………………………

Tasks (related to the study programme) will include *(please list min. 5 tasks)*:

1.…………………………………………………………………………………………………………

2.…………………………………………………………………………………………………………

3…………………………………………………………………………………………………………

4.…………………………………………………………………………………………………………

5.…………………………………………………………………………………………………………

Activities supporting skills and competences in digital technologies:

……………………………………..……………………………………..………………………………

Activities related to awareness of environmental, climate and sustainable development:

……………………………………..……………………………………..………………………………

Activities related to knowledge about Europe, European Union, European Values and civic participation.

……………………………………..……………………………………..………………………………

Candidate requirements (*please also specify language requirements*):

1.…………………………………………………………………………………………………………

2.…………………………………………………………………………………………………………

3.………………………………………………………………………………………………………

Mentor/Contact person details in the Receiving Organisation/Enterprise:

First Name and Last Surname: ……………………………………..

Position: …………………………………………………….……….

Phone (with area code): ……………………………………….……..

Email: …………………………………………………………..……

Address (street, no, postal code, city, country): ………………………………………………………………………..

**Host organization commitments:**

By signing the letter of intent I agree to commit to overall Erasmus + goals, such as:

* Supporting the awareness of the diversity in the European Member States;
* Supporting actions against discrimination, intolerance, xenophobia;
* Supporting inclusion of participants with special needs/fewer opportunities;
* Supporting of equal treatment of the trainees;
* I confirm that the Mentor has appropriate skills and competences to supervise the mobility process and achievement of learning outcomes agreed in the Learning Agreement.

*All expenses will be covered by the Erasmus+ grant and the student/s themselves (the host enterprise/organisation may give an additional financial contribution or a contribution in any kind to the student/s).*

Place and Date: Stamp and Signature:

……………………………….. ………………………………………………...

First Name and Last Name, Position (print letters)

\*The letter sent by the enterprise/organisation which agrees to host student/s for Erasmus+ Traineeship. This letter should be written on official headed paper and signed by the authorized person in the partner organization and make a reference to the Erasmus+ programme. In addition it should indicate a summary of the role of the partner and its financial contribution (if any).

\*\* OID number: <https://wikis.ec.europa.eu/display/NAITDOC/Organisation+ID>